



Phone Number Porting Checklist

To port your existing phone numbers over to OptimERA you will need the following information.

- Account Owner Name:** Needs to be the admin or authorized person for the account
- Account Owner Email:** This should be the email that is used for service and billing related issues.
- Account Mailing Address:** This should be the address where your bills are sent.
- Porting Provider (GCI, ITC, TelAlaska, etc):** Have to know who we are porting from.
- Account Password or PIN (CPNI):** You will need to contact your current provider to find out your account PIN/Password or CPNI number.

CPNI: _____
- Phone Numbers to be Ported:** If you are porting more than one phone number we have made a list to help you keep track of the numbers. When you complete the online form you will need to enter one phone number at a time

Helpful form below for tracking numbers to be ported

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